



The Faculty of Pharmaceutical Medicine Awards Ceremony 2024

3 July 2024

Royal College of Physicians
11 St Andrews Place, London NW1 4LE

Information for award recipients and citation readers

18:00–18:15

Registration (Wolfson Theatre, RCP London)

Registration opens at 18:00. Please arrive no later than 18:20; this is to give you time to take your seat before the ceremony starts at 18:30. If you arrive before 18:00, you're welcome to explore the venue, but you must register with us when we open at 18:00 so we know you are here.

18:15–18:25

Awards Ceremony (Wolfson Theatre)

All award recipients (new Honorary Fellows, Honorary Members, Members who successfully completed Specialty Training, Members by Distinction, Members, Fellows, and winners of the President's Medal and the Academic Achievement and Volunteer Awards) and citation readers are asked to take their places in the auditorium where seats will be reserved by name.

Once all award recipients and readers are seated, we will invite family members and guests to take their seats in any of the unreserved seats. The Marshals will be able to direct them.

Please find your seats in plenty of time as the ceremony will start promptly at 18:30.

18:30–20:00

Presentation of Awards

All stand as the President and Officers enter. The President will then open the ceremony.

During the ceremony, recipients will be announced in the following order:

- Members who successfully completed Specialty Training
- Members
- Members by Distinction
- Fellows
- Honorary Members
- Honorary Fellows
- Academic Achievement Awards
- Volunteer Award
- President's Medal

For the **Honorary Fellows/Members**, the Registrar will invite the citation reader to come to the stage, read the citation and announce the recipient's name. The recipient should then come to the stage and the reader returns to their seat.

For the **Academic Achievement Awards**, the Chief Executive will announce the recipient's name and invite them to the stage. The President will then present the glass award, and a photo will be taken while the President shakes the awardee's hand. The awardee will then return to their seat with the award.

For the **Volunteer Award**, the Chief Executive will invite the citation reader to come to the stage to read the citation and announce the recipient's name. The citation reader will then invite the recipient to the stage to say a few words. Afterward, the President will present the glass award, and a photo will be taken while the President shakes the awardee's hand. The awardee will then return to their seat with the award.

For the **President's Medal**, the President will invite the citation reader to come to the stage to read the citation and announce the recipient's name. The citation reader will then invite the recipient to the stage to say a few words. Afterward, the President will present the Medal, and a photo will be taken while the President shakes the awardee's hand. The awardee will then return to their seat with the Medal.

For **all other categories**, the Registrar will invite the recipients to the stage, in their seating order. There will be no citations.

- For Honorary Fellows/ Members, Fellows, Members, Members who successfully completed Specialty Training and Members by Distinction, once your name has been called:
- Please make your way to the stage – the marshals will be able to direct you
- Collect your ceremonial scroll at the corner at the stage*
- Cross the stage for your official photograph with the President
- Leave the stage, marshals will direct you back to your seat

**Please kindly note that the ceremonial scroll is for photography purposes only. If you have not received an electronic copy of your certificate or a hard copy of your certificate (upon request only), please contact us on membership@fpm.org.uk.*

Once all awards have been presented, the President will close the Ceremony.

Group photographs of all awardees will be taken immediately after the ceremony and all award-winners are asked to remain in the Wolfson Theatre for this.

We will email all recipients a copy of their photograph a few weeks after the ceremony. Family and friends are welcome to take their own photos, but we ask that they remain in their seats when doing so and try to be as discreet as possible.

20:00–21:30

Drinks reception with canapes

Please stay and celebrate your achievement with friends, family and colleagues. The drinks reception will be held in RCP's Medicinal Garden (outside) and in the Platt Room (inside).

Dress code

Please dress for a formal awards ceremony but note: this is not a black-tie event.

Contact us

Contact number on the day 9:00-16:00 is +44 (0)20 3696 9041 (FPM). If you need to contact us after 16:00 please contact us on +44 (0)20 3696 9037.

PLEASE LET US KNOW IN ADVANCE IF YOU ARE UNABLE TO ATTEND